

**MINUTES OF A FULL MEETING OF BRENCHLEY PARISH COUNCIL ON MONDAY 3<sup>rd</sup>  
MAY 2011 IN MATFIELD VILLAGE HALL**

**Present**

Chairman M Mackenzie presided, Cllrs R Carter, B Stanley, C Woodley, I McEwen, Mrs C Cornford and Clerk M. Powell. Borough Cllr A McDermott.

**Apologies for absence**

Cllrs J Barsley, P Randall and R Dafter for family commitments

**Declaration of Interests**

Members were reminded that if a member has a ***prejudicial*** interest in an agenda item, this should be declared at the start of the meeting.

***Personal*** interests may be declared at this point or, alternatively, can be declared at the time a specific item is being discussed if that member wishes to speak on the item in which s/he has a personal interest. In case of doubt about such an interest Councillors are advised to contact the Monitoring Officer before the meeting or declare the interest anyway.

**Public Question Time**

None

**Confirm Minutes of the planning meeting of 19<sup>th</sup> April and the Finance meeting of 7<sup>th</sup> December 2010**

The minutes were agreed as being correct and duly signed by the Chairman.

**Planning Applications.**

**11/01097/LBC/TA1** Little Portebello Windmill Hill Brenchley  
Replacing and repositioning of boiler and altering internal layout  
*Recommendation-Approval*

**11/00990/House/SE2** The Farthings Crook Road Brenchley  
Single storey rear extension.  
*Recommendation-Approval*

**11/01144/TPO/DMD** Little Oak Windmill Hill Brenchley  
Copper Beech-raise canopy to 3.5m Hazel-Coppice  
*Recommendation-Approval*

**Decisions taken by TWBC**

**11/00503/FUL/CP2** August Pitts Farm Churn Lane Horsmonden  
Retrospective Change of use of agricultural land to site 11 mobile homes (seasonal occupancy) for key farm workers  
*Recommendation-Approval Decision-Refusal*

**11/00589/FUL/CLC** Cowden Horsmonden Road Brenchley Double Garage  
*Application-Withdrawn*

**Presentation by Lee Colyer, Head of Finance TWBC.**

Lee Colyer presented a presentation regarding the annual budget of TWBC and issue that they had had to deal with.

**Meetings Attended****Report of the Finance Sub Committee on accounts to year end**

The finance committee reported that in the meeting held this day they had examined the accounts as presented to year end and were happy that they were accurate and that there were no areas of concern. Items over budget were explained but none amounted to a significant amount in monetary terms. It was agreed that they were acceptable and should form the basis of the PC's annual return to the audit commission. It was noted that £2145 was surplus in the bank account from a grant from the Rural Payments Agency on behalf of KHWP which they had not invoiced the Council for. The Clerk was asked to contact KHWP to clarify the issue and discuss what was planned to do with this money. Further that the provision for the support of the public conveniences was still accrued but it was unsure as and when we would be required to pay this.

**Youth Engagement**

Cllr Mrs Cornford reported that we are now affiliated to the Kent Youth Workers Association. This would entail a £50 subscription but that would provide for up to 3 CRB checks. This was agreed by the PC as acceptable. Mr Barry Clout, CEO of the KYWA hoped to have sufficient funds to cover the cost of public liability insurance. The matter of the pavilion was raised in this context. A lot had been done to allow its use by the local youths under supervision but heating would become necessary later in the year. The PC agreed to consider this nearer the time.

**Brenchley School**

The Chairman reported that he had attended several meetings regarding the School. The new Head was in-situ and her CV suggested she was well able to cope. The School was still in the category of "special measures" but had made adequate improvements.

**Matters Arising****The Green Matfield**

The road edge against the kerb newly installed along the rear of the Green has been reinstated by LJ Marsh of Pembury. It was agreed by those who had seen the repairs that they were of good standard and improved the look of the green.

**Buses**

It was reported that an Arriva bus broke down in Matfield carrying school children and they were discharged until a replacement bus was located. The Clerk was asked to contact Aviva to ensure that in such an event they had adequate plans in place to ensure the safety of their passengers.

**Correspondence****Mrs J Noakes**

A letter of thanks had been received for our condolences at the death of Michael Noakes

**Mr R Aitcheson**

The Clerk has written on behalf of the PC a letter of condolence following the death of Mr Ron Aitcheson- Chairman of Paddock Wood Town Council

**The Good Councillor Guide**

Copies were distributed

**Resident**

A resident had written to the PC to invite its support for an open day for local residents to view Latters Toll Farm prior to them submitting a planning application to build a house on the site. The Chairman reported that whilst the PC could not support such an application the invitation caused no particular problems to it. We could only respond to a formal application via TWBC

**Accounts for Payment**

M Powell	Salary and expenses	£1263.95
Post Office	Tax and NI	£412.74
E.On	Electricity	£24.97
A J Knight	Repairs to bus shelter seat	£235.00
L J Marsh	Reinstatement of kerbs	£528.00
BT	Telephone	£186.48
TMS	Photocopying allotment maps	£21.60
KALC	Annual Subscription	£998.29
Brenchley Hall	Meeting Expenses	£230.00

**Other Matters as maybe previously notified****Affordable Homes Opening ceremony**

The ceremony was scheduled for 16<sup>th</sup> June and the Chairman was planning to meet TCHG to discuss plans shortly including that for a reception afterwards.

**APM**

Plans were discussed and the Clerk was asked to attend a meeting in the next few days to discuss the agenda.

**Date of next meeting**

The next meeting will be the APM on the 12<sup>th</sup> of May in Brenchley Memorial Hall and then a planning meeting on Tuesday 17<sup>th</sup> May in Matfield Village Hall.