

**MINUTES OF A FULL MEETING OF BRENCHLEY PARISH COUNCIL ON MONDAY  
3<sup>rd</sup> OCTOBER 2011 IN BRENCHLEY MEMORIAL HALL**

**Present**

Chairman M Mackenzie presided, Cllrs R Carter, B Stanley, I McEwen, C Woodley, R Dafter, J Barsley. Clerk M. Powell. Borough Cllr A McDermott. Vice Chairman P Randall attended later in the meeting.

**Apologies for absence**

Cllr Mrs A Downes for family commitments

**Declaration of Interests**

Members were reminded that if a member has a ***prejudicial*** interest in an agenda item, this should be declared at the start of the meeting.

***Personal*** interests may be declared at this point or, alternatively, can be declared at the time a specific item is being discussed if that member wishes to speak on the item in which s/he has a personal interest. In case of doubt about such an interest Councillors are advised to contact the Monitoring Officer before the meeting or declare the interest anyway.

**Minutes**

Approve Minutes of the full meeting of 5<sup>th</sup> September

The minutes were agreed as accurate and duly signed by the Chairman

**Public Question Time**

None

**Matfield Pavilion**

The meeting was attended by Mr Peter Bodman who gave some informal advice on the practicalities of the design, building and regulations associated with the project to replace the pavilion. The PC thanked him for his time and expertise which was thought to be very informative.

**Planning Applications.**

**11/01930/House/CW1**

Pembrol Cryals Road Matfield

Replacement of existing fence with 3m high acoustic barrier along boundary with A21

Recommendation-Refusal

**11/02678/FUL/CW1**

Hopbine Inn Petteridge Lane Matfield

Retrospective 2m X 2.5m umbrella on front patio.

Cllr Woodley declared an personal interest and although remaining in the room took no part in the discussion.

Recommendation-Approval

**11/02744/House.SE2**

Winchmore Brenchley Road Matfield

Removal of half built double garage and replacement with timber framed 3 bay garage and log store

Recommendation-Approval

**Decisions taken by Planning Sub-Committee**

**11/02562/Hedge/DMD**

The Nurseries Pralls Lane Matfield

Hedgerow removal notice

Recommendation-Approval

**11/02486/FUL/TA1**

Blue Boys Cafe Hastings Road Matfield

Conservatory to rear elevation

Recommendation-Approval

**11/02587/House/CLC** Rose Cottage Maidstone Road Matfield  
 Detached single garage  
 Cllr Woodley made a declaration of being lobbied.  
*Recommendation-Refusal*  
 Recommend refusal as the proposal does not enhance the street scene within the AONB which is exacerbated by the loss of a tree

**11/02424/House/SJM** 2 Tong Farm Cottages Tong Road Brenchley  
 Conservatory to rear elevation  
*Recommendation-Approval*

**11/02568/House/SJM** 1 Old Parsonage Cottages Brenchley Road  
 Brenchley  
 Shed extension with 12 photovoltaic panels  
*Recommendation-Approval*

**Decisions taken by TWBC**

**11/02035/House/CLC** Summerford Oast The Green Matfield  
 Construction of small flush conservation roof light in western elevation of northern roundel to serve existing bathroom  
*Recommendation-Approval Decision-Approval*

**11/02058/FUL/SJM1** Goshen Farm Cottages Brenchley Road Matfield  
 Single storey rear extension  
*Recommendation-Approval Decision-Approval*

**11/02217/FUL/KB2** The Branches part OS Plot 8642 Petteridge Lane  
 Brenchley  
 Temporary change of use from agriculture to use for residential purposes and stationing of a mobile home for residential purposes and a touring caravan for three years -to find alternative accommodation  
*Recommendation-Refusal Decision-Refusal*

**11/02196/FUL/CW1** Blue Boys Oast Hastings Road Brenchley  
 Dividing existing residential unit to create two properties  
*Recommendation-Refusal Decision-Refusal*

**11/02194/LBC/SJM** Brenchley Manor Brenchley Road Brenchley  
 Removal of existing roof tiles, carry out minor repairs to roof timbers, replace roof tiles with mixture of salvaged and re-claimed tiles, Renewal of roof lead flashings and valley gutters  
*Recommendation-Approval Decision-Approval*

**11/02230/FUL/RH1** Bassetts, Hastings Road Brenchley  
 Demolish existing fence and erect new fence/gates with frontage landscaping  
*Recommendation-Refusal Decision-Approval*

**11/02301/House/CLC** Walnut Tree Cottage, Brenchley Road Matfield  
 Single storey and two storey rear extension and porch  
*Recommendation-Refusal Decision-Approval*

**11/02322/House/CLC** The Gables Brenchley Road Brenchley  
 Front Porch  
*Recommendation-Approval Decision-Approval*

**Meetings Attended****Hawkins Ltd**

The Clerk has met with a representative of the above company who are appointed by our insurers as forensic engineers to determine the cause of the fire. He advises the most likely cause is an electrical fire caused by rodent damage.

**Matters Arising****Matfield Pavilion**

Further consideration was given to the issues raised by the steering committee and Mr Bodman's visit. It was discussed and agreed to formally create a pavilion steering committee which would examine as many of the issues as possible to formulate recommendations to the PC. The size was agreed to be four members comprising Cllrs C Woodley, J Barsley, R Dafter and I McEwen. The Clerk would take part in the discussions and help with project management

**Brenchley Consultation**

The public consultation on affordable housing in Brenchley has been set for the 5<sup>th</sup> November in Brenchley Memorial Hall on Saturday 5<sup>th</sup> November

**Correspondence****TWBC**

A letter had been received from Mr J Kehoe regarding the way the Borough liaises with the PC on planning applications. When a Borough officer disagrees with a recommendation of the PC the PC is advised. The PC then can ask for the matter to be "called in" by a Borough Councillor. Issues arise as this takes time. There is no commitment by the Borough to hold off making a decision in that time. Therefore he proposes that for a trial period of 6 months no decision is taken by the Borough for at least 5 working days after the PC is advised of this disagreement. The PC took the view that this was a positive step forward and to be commended.

**TWBC**

A copy of the now adopted Local Development Framework had been distributed. The PC agreed to consider this for discussion at the next meeting.

**Resident**

The owner of a farm in Knowle Road has made an offer of assistance with an excavator to help clear Pettebridge playing ground as and when required. The Clerk has spoken to the gentlemen to thank him for his offer and Cllr Woodley would do the same.

**Other Matters as maybe previously notified****Brenchley War Memorial**

Consideration was given to the commissioning of bronze plaques to record the names on the Brenchley memorial. It was agreed that with the potential levels of expenditure on the pavilion the issue was inappropriate at the present time and would be reconsidered at a later date.

**Accounts for Payment**

M Powell	Salary and expenses	£1349.23
Post Office	Tax & NI	£442.51
E.On	Electricity	£24.97
Matfield Village Hall	Hall hire	£68.00
Bright Spark Ltd	Electrical work pavilion	£1731.25
Kay Vamplew	Keys for pavilion	£18.00
TMS	Broadband flyers	£217.38

**Date of next meeting**

The next meeting will be on Tuesday 18<sup>th</sup> October in Brenchley Memorial Hall at 7.30pm. This meeting will be preceded by a meeting of the Finance sub-committee at 7pm.