

27 August 2019

I hereby give you notice that a meeting of Brenchley and Matfield Parish Council will be held at

Matfield Pavilion at 7.30pm on Monday 2<sup>nd</sup> September 2019

All Members of the Council are summoned to attend the meeting set out below to consider and make resolutions upon the business shown.

# AGENDA



Chantal Brooks  
Clerk to the Parish Council

1. To accept apologies for absence
2. To approve Minutes of the last meeting
3. To record declarations of interest in any item on the Agenda
4. To adjourn to allow public participation  
At the Chairman's discretion, 15 minutes will be set aside for questions from members of the public each one of whom may speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. Members of the public are not permitted to participate in the meeting after this agenda item without prior invitation from the Chairman.
5. Borough and County Councillor – to receive information
6. Highways Improvement Plan - to consider draft
7. Cinderhill Lease – to consider revised terms of Lease
8. St Luke's, Matfield – to consider application from PCC to close the Churchyard
9. Clerk's appraisal – to receive report from Employment Panel
10. Policy and Management Committee – to receive report
11. Planning and Development
  - 11.1 Update on the Neighbourhood Development Plan
  - 11.2 Draft Local Plan Consultation: Exhibition Timetable
  - 11.3 Planning Comments Submitted in August
  - 11.4 Decisions by TWBC
12. Clerk's Report
  - 12.1 Minor Works/Local Issues
  - 12.2 TWBC Amenity Vehicle
  - 12.3 Accounts payable
13. Meetings attended, and reports by Councillors

**14. To be advised of urgent Business as may be previously notified**

**15. Date of next meetings**

**Provisional Planning Meeting Tuesday 17<sup>th</sup> September 2019, 7.39pm Matfield Pavilion**  
**Full Council Meeting Monday 7<sup>th</sup> October 2019, 7.30pm Matfield Pavilion**