

28 October 2020

I hereby give you notice that a remote meeting of Brenchley and Matfield Parish Council will be held at

7.30pm on Monday 2<sup>nd</sup> November 2020

All Members of the Council are summoned to attend the meeting, via remote access, set out below to consider and make resolutions upon the business shown.

Members of the public may join this meeting on application to the Clerk ([clerk@brenchleyandmatfield.co.uk](mailto:clerk@brenchleyandmatfield.co.uk)) to be received no later than 12 noon on Monday 2<sup>nd</sup> November 2020.

# AGENDA



Chantal Brooks  
Clerk to the Parish Council

1. **Election of a Chairman of the Parish Council and Declaration of Acceptance of Office**
2. **Election of a Vice Chairman of the Parish Council and Declaration of Acceptance of Office**
3. **To accept apologies for absence**
4. **To approve the Minutes of the last meeting**
5. **To record declarations of interest in any item on the Agenda**
6. **To adjourn to allow public participation**  
**At the Chairman's discretion, 15 minutes will be set aside for questions from members of the public each one of whom may speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. Members of the public are not permitted to participate in the meeting after this agenda item, without prior invitation from the Chairman.**
7. **Borough and County Councillors – to receive information**
8. **Non-Voting Member project updates**
9. **Finance Committee – to approve Minutes and receive recommendations**
10. **Budget and Precept for 2021-22 – to consider draft proposals**
11. **Policy and Management Committee – to approve Minutes**
12. **Christmas**
13. **Cooksfield – to consider options for disposal of the land at Sophurst Lane**
14. **Website – to consider change of Webmaster**

**15. Tree Preservation Order – to consider application at Parsonage Farm Cottage, Brenchley Road.**

**16. Traffic – Joint Transportation Board Meeting outcomes**

**17. Planning and Development**

- 17.1 Neighbourhood Development Plan
- 17.2 Review of the Local Green Spaces
- 17.3 Non-motorised route between Matfield and Brenchley
- 17.4 Results of the Housing Needs Survey
- 17.5 Response to the Planning White Paper
- 17.6 Planning Applications

20/02557 Lordships Stables, Marle Place Road, Brenchley, Tonbridge, Kent, TN12 7HS	Change of use of the land for the stationing of two mobile homes as a single plot for one Gypsy/Traveller family (in connection with existing plot on site) with associated hard and soft landscaping; Creation of new access onto Marle Place Road
19/02753 (APPEAL) The Wheelwright Arms, The Green, Matfield	Conversion of existing public house to 3 No. self-contained residential units, including studio ancillary to plot 3.
20/02814 Pelagic Aquatic Ltd, Maidstone Road, Matfield, Tonbridge, Kent, TN12 7HA	Demolish small concrete external toilet and small decking; proposed new coffee and small snack facility; additional toilets; change of use of small area of agricultural land to provide additional parking for 8 vehicles; external landscaping on parking area.
20/02710 Meadow Croft, Furnace Lane, Brenchley, Tonbridge, Kent, TN12 7BX	Clearance of the existing dwelling, removal of the two lawful mobile homes, demolition of the disused two storey barn and associated dog kennels and erection of a new 4-bed dwelling with linked garage and home office.
20/01863 Marle Place, Marle Place Road, Brenchley, Tonbridge, Kent, TN12 7HS	Erection of a permanent stable block comprising of four stables, a tack room and a hay store fixed to a concrete base. Creation of an outdoor sand school, 40 metres by 20 metres.
20/02730 Halfway Cottage, Horsmonden Road, Brenchley, Tonbridge, TN12 7AX	Demolition of the conservatory and rear extension; Erection of a single storey extension; Construct stud walls at ground floor level and sub-divide the first floor bathroom to create a shower room; Increase the depth of the raised patio
20/02809 Hatherleigh, The Green, Matfield, Tonbridge, Kent, TN12 7JU	Proposed single storey link extension connecting house with cottage; External and internal alterations to house and cottage; Associated underpinning; hard and soft landscaping.

**18. Clerk's Report**

- 18.1 Minor works update

**19. RFO's Report**

- 19.1 Payroll Error
- 19.2 Accounts payable

**20. Meetings attended, and reports by Councillors**

**21. To be advised of urgent Business as may be previously notified**

**22. Date of next meeting**

**Full Council Meeting, via Zoom, 7.30pm, Monday 3<sup>rd</sup> December 2020**