

1st September 2021

I hereby give you notice that a meeting of Brenchley and Matfield Parish Council will be held at

7.30pm on Monday 6th September 2021 at Matfield Pavilion

All Members of the Council are summoned to attend the meeting to consider and make resolutions upon the business shown.

Due to social distancing measures at Matfield Pavilion if members of the public wish to attend please advise the Clerk in advance.

AGENDA



Chantal Brooks
Clerk to the Parish Council

1. To accept apologies for absence
2. To approve the Minutes of the last meeting
3. To record declarations of interest in any item on the Agenda
4. To adjourn to allow public participation
At the Chairman's discretion, 15 minutes will be set aside for questions from members of the public each one of whom may speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. Members of the public are not permitted to participate in the meeting after this agenda item, without prior invitation from the Chairman.
5. Borough and County Councillors – to receive information
6. Presentation – James Chapman, Clarendon Homes, re possible Community facilities related to proposals for a development in Matfield
7. Planning
 1. Planning Applications
 1. Comments submitted in August – for information
 2. Current applications

21/02521 Poulhurst Lodge, Furnace Lane, Brenchley, TN12 7BX	Extension and internal alterations to Poulhurst Lodge, including garage conversion, new windows and detached car port.
21/02393 2 Peartree Cottages, Maidstone Road, Matfield, TN12 7JH	Erection of a single detached dwelling; removal of garage; with parking and landscaping
21/02307 Great Coldharbour Farm, Cuckoo Lane, Brenchley, TN12 7HX	The change of use and conversion of an existing open cart lodge use for farm storage into a residential 2 bed single storey dwelling
21/02849 Tuttys Farmhouse, The Green, Matfield, TN12 7JY	Conversion of existing garage to create new home office/guest accommodation

21/02470 Crittenden House, Crittenden Road, Matfield, TN12 7EN	Construction of new dwelling in place of permitted residential conversion.
21/02861 Lymons Bank Barn, Gedges Hill, Matfield, TN12 7EA	Proposed garage/equipment store and office
21/02654 OS Plot 3700, Dundle Road, Matfield, Tonbridge, Kent	Change of Use of Agricultural Land to Sui Generis use for the daycare of dogs - development to include erection of fencing, siting of sheds for housing and provision of vehicle parking
21\02639 Hononton Farm Furnace Lane, Brenchley, Tonbridge Kent	Change of use of an agricultural building to a flexible use

8. Committee Membership and Working Groups

1. Extra member of Finance Committee
2. Working party for Fernham Homes affordable Housing

9. Traffic

1. Speed Indicator Devices
2. Re-painting of road markings/signage throughout parish
3. Highways Issues around Fernham Homes Development Site

10. Staff Appraisals – to receive reports from Employment Panel

1. Clerk
2. RFO

11. Finance Committee – to receive minutes and consider recommendations

1. Approval of the Minutes of the meeting of 20th July 2021
2. Recommendations:

RECOMMENDATION: that the grant funds received of £11,050 be earmarked for use on the renovation of Matfield Pavilion.

RECOMMENDATION: that the £1542 remaining of Section 106 Youth and Adult Recreation funds be used for renovations to Matfield Pavilion.

RECOMMENDATION that the management of the John Downer Charity, including trusteeship and bank account, be passed to Ready Call.

12. Jubilee Events

13. Mowing Schedule

14. Cinderhill

15. Christmas

16. Clerk' Report

1. Streetlight in Birch Close

17. RFO's report

1. Accounts paid in August
2. Business Rates
3. Accounts payable

18. Meetings attended, and reports by Councillors

19. To be advised of urgent business as may be previously notified

20. Date of next meeting:

Provisional Planning Meeting Tuesday 21st September, 7.30pm
Full Council Meeting Monday 4th October, 7.30pm